



*English  
Course  
Specialists*



Improve your English in Edinburgh,  
the capital of Scotland.

Small group English courses for adults,  
starting every Monday.



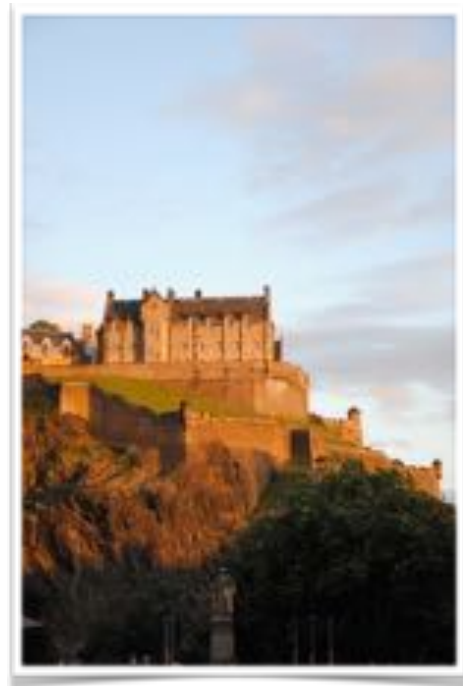
*"The small school with a big difference"*

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Maximum 5 students per group



Study English in the  
centre of Edinburgh

[www.ecsscotland.co.uk](http://www.ecsscotland.co.uk)

Accredited by the  
 **BRITISH  
COUNCIL**  
for the teaching  
of English in the UK



 **Quality  
English**

# INTRODUCTION TO ECS SCOTLAND



Welcome to ECS Scotland

ECS Scotland is a family-run, British Council accredited English language school founded in Edinburgh in 1995.

Our English courses have a maximum of 5 students per group.

## LOCATION

ECS Scotland is located in the centre of Edinburgh. The school is easily accessible from all parts of the city by bus and is within easy walking distance of many of the main attractions, parks, restaurants, cafes and shops.



Close to many attractions



Easily accessible from all areas of the city



Located in the city centre



Georgian house with classic features

Teaching takes place in an attractive Georgian house, which maintains many of the classic features of a building from that era. The building has been refurbished to provide a comfortable and calm learning environment.



Comfortable classrooms

## THE SCHOOL

A **coffee and relaxation area** is located on the ground floor.

As an extra opportunity to practise your **speaking and listening** communication skills in an informal and

**supportive environment,**

ECS Scotland provides free tea and coffee during break times.

Practice **English conversation** in a relaxed setting.



Practice English conversation



Free tea and coffee at break time



There are 7 **comfortable classrooms** in the building. On the top floor of the school there is a bright **self-study area** for all students to use.

You can **read** newspapers and magazines and **borrow books** or **DVDs**. There are computers available to check emails and **WiFi** access throughout the whole building for students who wish to bring their own laptops or mobile devices.

**Study materials** for extra Business English, grammar or exam preparation practice are available for reference.

We encourage all students to use the resources available to **consolidate what is learnt in the classroom**.



Self-study area. Take advantage of extra listening, reading and grammar material.



Borrow books and DVDs

# COURSES

ECS Scotland has a great team of **qualified and experienced** English language trainers who teach students in small groups and one-to-one. All our teachers are **native English speakers**.

We guarantee a **maximum of 5 students** per group

Our **small groups** ensure that you **maximise the opportunity you have to communicate** and express yourself in English.

Special focus is placed on **developing listening** and **speaking skills**. Other skills are developed as required.

## GENERAL ENGLISH COURSE



Improve your speaking skills in a small group

General English courses have a guaranteed **maximum of 5 students** per group.

The aim of these courses is to **develop overall English speaking and listening skills** through a wide variety of discussion topics and a selection of communication activities.

General English courses are ideal for students who wish to expand their English for **communicating confidently** with English speaking colleagues or friends.

**Gain confidence to use English** for traveling, socialising, and working, or for reading, watching and listening to authentic material in English with ease.



Use English for traveling, socialising and working



Courses available to start any Monday

General English group courses are available for all levels from **beginner to advanced**

Group courses are available for **15 or 20 hours per week**

## COMBINATION COURSE

A **Combination Course** combines 15 or 20 hours General English in a **small group** (maximum 5 students) in the mornings, with 5, 10, or 15 hours of Specific English **1-to-1 classes** in the afternoons.

The aim of these courses is to develop overall English communication skills alongside more specific English language areas such as; **business, medicine, law, environmental science, politics, aviation, tourism, journalism, sales, marketing, politics**. Other specific needs or topic areas can be covered on request.



Small group General English in the mornings

A **Combination Course** is a good option for students who have less time and need an **intensive course** to develop both general English communication skills and focus on their **particular area of work**.

**Specific help** with email/report writing, telephoning and presenting in English are popular requests in the 1-to-1 part of a Combination Course. Although more general English or grammar based lessons are also possible.

**You decide the focus of 1-to-1 classes.**



Specific English 1-to-1 classes in the afternoons

**Combination Courses** are available for all levels from **beginner** to **advanced**

**Combination Courses** are available for **25 or 30 hours per week**

Start any Monday



Choose an intensive Combination Course, Start any Monday

## COURSES FOR BUSINESS & WORK



English for business and work

### ENGLISH FOR:

- Law
- Medicine
- Finance
- Business
- Tourism
- Communication
- Human Resources
- Marketing
- Aviation
- Environmental science
- University
- Life in the UK test

**Combination Courses** are designed to be **flexible** enough for the content to **adapt to most work situations**.

ECS Scotland designs courses for **professionals working in all areas of business**.



English for adult professionals from all over the world



ECS Scotland teaches students from **all kinds of work backgrounds**, such as; the **oil & gas sector**, the medical profession, **lawyers and legal department employees**, translators from the European Parliament, **journalists**, teachers and **state education departments**, auditors and the **finance sector**, administration assistants, **HR department employees**, professional guides and **the tourism sector**, environmental scientists and **ecology specialists**.

**We enjoy getting to know our students and their projects. We will help you to express your ideas clearly and fluently in English.**

## INDIVIDUAL TUITION 1-to-1



Work 100% at your own speed

If you wish to leave the classroom and practise your English by visiting some of the sights in Edinburgh, you can take your 1-to-1 teacher with you during your class time.

During some of your 1-to-1 lessons you can choose to go to a museum, gallery, attraction or walk around the botanical gardens or Old Town.



Focus on exactly what you want to learn



Practise your English while visiting Edinburgh with your teacher

**Individual Tuition** courses focus 100% on your specific needs and requests.

1-to-1 classes are ideal if you have only a **short amount of time** to focus on English, or if you prefer to **work entirely at your own speed**.

**Individual Tuition** courses are available for all levels from **beginner** to **advanced**

**Individual Tuition** courses are available for **15, 20, 25 or 30 hours per week**

Start any Monday



# ENGLISH FOR EFFECTIVE COMMUNICATION COURSES

**Effective Communication** courses are for students who want to improve their spoken fluency and active listening skills in English and learn to **communicate successfully with people from other cultures** and in a range of **everyday** and **business scenarios**.

You will carry out discussion, problem-solving and presentations in small groups as well as learn about issues such as **cross-cultural theory**, **stereotypes** and how it effects our communication. See website for course



Communicate effectively outside the classroom

## EXAM PREPARATION COURSES



Intensive exam preparation courses available all year

**Exam preparation courses** are available as Combination Courses and Individual Tuition courses throughout the year.

Prepare for exams such as IELTS, Cambridge Advanced and First, Proficiency, PET, KET, TOLES, OET and other exams on request.

## ACADEMIC ENGLISH SUMMER COURSE

**Academic English Summer Courses** are especially for students who would like to improve their English skills in an **academic context** before starting their studies at an English speaking university.

Small group academic courses are available during the summer, **maximum 5 students per group**. Please check our website for **dates**.

**Intensive Academic English** courses are available throughout the year as a Combination Course for students who require assistance with proof-reading their written work, or help preparing a presentation or project in English.



Improve your Academic English before starting university

# INTENSIVE 5-DAY LEGAL ENGLISH COURSE

IMPROVE YOUR PRACTICAL LEGAL ENGLISH SKILLS AND GAIN A RECOGNISED TOLES\* QUALIFICATION IN LEGAL ENGLISH



## 30 classroom hours + 5 pre-course tasks

The five **pre-course Legal English self-study tasks** are to be done in preparation before the start of the classroom course in Edinburgh. You will be sent exercises focusing on grammatical accuracy, vocabulary, collocation and writing tasks. These will be emailed to you and corrected prior to your arrival in Edinburgh.

### **This intensive 30 hour course in Edinburgh focuses on:**

- The accurate use of grammar and vocabulary in both written and spoken English
- Legal vocabulary – general and specific
- Developing letter/email writing and drafting skills in good English
- Enhancing negotiating and presentation skills when working in English
- Business and contracts vocabulary
- Preparation for the TOLES\* Higher/Advanced exam which is taken at the end of the course
- Maximum 5 students per group



**Courses are held Saturday to Wednesday with the exam on a Thursday**

### 2020 course dates

- **14th - 18th March** (TOLES exam 19th March) enrol by 7th February
- **20th - 24th June** (TOLES exam 25th June) enrol by 8th May
- **14th - 18th November** (TOLES exam 19th November) enrol by 9th Oct

\* TOLES (Test of Legal English Skills) is a unique, internationally-recognised examination which can be taken at three distinct levels. For more information see: [www.toleslegal.com](http://www.toleslegal.com)

# INTENSIVE GENERAL & LEGAL ENGLISH COURSE

Monday 27th July - Friday 21st August 2020

### **The course consists of:**

- **Written assessment** and **oral Skype interview** when you apply for the course (latest enrolment date is 1st July 2019)
- Written tasks emailed **before arrival** in Edinburgh
- **General English** in the mornings
- **Legal English** in the afternoons
- 4 **afternoon excursions** to places of cultural interest outside Edinburgh
- **Maximum 5 students per group**



# EXCURSIONS

All courses at ECS Scotland include one afternoon excursion per week, usually on a Wednesday afternoon. Excursions are to places of cultural interest both outside and within Edinburgh.

Excursions are an extra opportunity to practise to your English listening skills, talk to other students and visit places of interest.

Popular excursions include;

Glenkinchie Whisky Distillery, Falkland Palace and village, John Muir's birthplace and Dunbar, Culross Village, Stirling Castle, New Lanark, Tantallon Castle, Hopetoun House, Britannia, Museum of Flight, Traquair House & Gardens, Holyrood Palace.



Culross Village,  
a well preserved  
historic village by  
the sea



Tantallon Castle with views  
of the Bass Rock



The Scottish Parliament



Traquair House and Gardens.  
The oldest inhabited house in Scotland



The William Wallace  
monument



Falkland Palace  
and village

## WEEKEND REFRESHER COURSE



Refresh your English and enjoy a weekend in Edinburgh

Our **Weekend Refresher Course** gives you the opportunity to **refresh your spoken English** language skills whilst enjoying a weekend or long-weekend **holiday in Edinburgh**.

Weekend courses usually focus on **speaking** and **listening** skills through a variety of **communication activities** so you can gain confidence and fluency in English. However, if you would rather focus on Business English or other specific area, just let us know.

The **afternoons are free** for you to explore the city on your own or take part in optional activities arranged by ECS Scotland. Whisky tasting, a Scottish cookery course, a historical and scenic walk, visit the Royal Yacht Britannia, Edinburgh Castle or go shopping.



Learn English in the morning and visit Edinburgh in the afternoon



Enjoy Edinburgh!

Weekend Refresher Courses are arranged for **private groups** with 3 - 10 people from pre-intermediate to advanced level of English.

Please contact us for a **personalised quote** for a course for your family, friends or colleagues.

We will **design a course especially for you**, taking in to account your **specific requests**. Please let us know the dates you wish to visit to Edinburgh.

## HOMESTAY ACCOMMODATION

ECS Scotland arranges **homestay accommodation** for students studying at the school. Staying with a **native speaker host** enables you to spend as much time as possible **speaking English** outside the **classroom**. Living with a local person also gives you an insight into British and **Scottish culture**.



A friendly Scottish welcome



Example bedroom in homestay

Homestay accommodation is provided in comfortable and conveniently located **homes all over Edinburgh**.

- Private bedroom
- Private or shared bathroom
  
- Breakfast only
- Breakfast & 3 evening meals
- Breakfast & 6 evening meals
  
- From **Sunday before** your course until **Saturday after** your course finishes. Extra nights are subject to availability, please check at the time of booking.



Example location of homestay accommodation

We advise early booking for July & August

## ALTERNATIVE ACCOMMODATION



**‘Queens Guest House’** is a conveniently located B&B about **5 minutes walk from the school**.

- Comfortable, en-suite Bed & Breakfast accommodation is available all year
- Delicious breakfast
- Authentically redecorated with style
- Book directly [www.queensgh.com](http://www.queensgh.com)

We advise early booking for July & August

Edinburgh has many **hotels, B&Bs or apartments** close to the city centre and the school.

Convenient locations to stay include the neighbourhood of Stockbridge, or the West End, Haymarket, Lothian Road, George Street, Leith Walk and anywhere in the New Town or the Old Town are within 10 - 25 minutes walk to the school.

**Centrally located short-term apartment** rental can be arranged privately with:

Mode Aparthotel Edinburgh - 1 minute walk from the school. For special rates for ECS Scotland students, email directly with your dates to the Sales Director Ms Geeta Wilcox: [geeta.wilcox@modeaparthotel.com](mailto:geeta.wilcox@modeaparthotel.com)

Eden Locke - 2 minutes walk from the school <http://www.lockeliving.com/eden-locke/sleep/>

The Spires - 5 minutes walk from the school  
<http://www.thespires.co.uk/edinburgh-serviced-apartments-and-suites>

Stewart Apartments - across the road from the school.  
<https://www.stewartaparthotel.com/>

Dickins - offer a high quality apartment rental service in Edinburgh’s New Town  
[www.dickins.co.uk](http://www.dickins.co.uk)

We advise early booking for July & August

# PRICES 2020

Minimum age = 18

1 hour = 60 minutes

Maximum 5 students per group

## GENERAL ENGLISH COURSE (group)

20 hours per week:

1 - 4 weeks = £365 per week    5 - 8 weeks = £340 p/w    9 - 12 weeks = £315 p/w    13+ weeks = £305 p/w

15 hours per week:

1 - 4 weeks = £315 per week    5 - 8 weeks = £300 p/w    9 - 12 weeks = £280 p/w    13+ weeks = £275 p/w

## COMBINATION COURSE (General English group + Specific English 1-to-1)

25 hours (20 hrs General English group + 5 hrs 1-to-1)    1 - 3 weeks = £625 per week    4 - 6 weeks = £610 p/w

25 hours (15 hrs General English group + 10 hrs 1-to-1)    1 - 3 weeks = £800 per week    4 - 6 weeks = £775 p/w

30 hours (20 hrs General English group + 10 hrs 1-to-1)    1 - 3 weeks = £850 per week    4 - 6 weeks = £830 p/w

30 hours (15 hrs General English group + 15 hrs 1-to-1)    1 - 3 weeks = £975 per week    4 - 6 weeks = £955 p/w

*For Combination Courses of 7 weeks or more, prices are available on request*

## INDIVIDUAL TUITION (1-to-1)

15 hours per week 1-to-1 = **£955** per week (+ 5 hours group = £995)

20 hours per week 1-to-1 = **£1350** per week

25 hours per week 1-to-1 = **£1600** per week

30 hours per week 1-to-1 = **£1800** per week



## EFFECTIVE COMMUNICATION COURSE

1 week course, 30 hours = **£595**

+ 1 week General English 20 = **£860**

+ 1 week Combination 20 + 5 = **£1120**

+ 1 week Combination 20 + 10 = **£1345**



## ACADEMIC ENGLISH SUMMER COURSE 17th August - 11th September

4 weeks (Academic English only. 60 hours) = **£1450**

4 weeks (Academic & General English. 80 hours) = **£1600**



## LEGAL ENGLISH COURSE

27th July - 21st August: 4 weeks course + TOLES exam = **£2095**

5-day TOLES Preparation + exam = **£1295**

£ = GBP Pound Sterling

**All prices include:** Teaching, materials, one weekly excursion, tea & coffee, WiFi, use of library books & DVDs, Certificate of Attendance, end of course progress report.

## AIRPORT TRANSFERS

Airport transfers with **collection from inside** Edinburgh Airport and taxi to your accommodation = **£60 each way**. Transfers from other airports can be arranged on request.

# HOMESTAY ACCOMMODATION PRICES 2020

- Private bedroom with **private bathroom**
  - **Breakfast** every morning
  - **6 evening meals** per week
- } £365 per person per week
- Private bedroom with **private bathroom**
  - **Breakfast** every morning
  - **3 evening meals** per week
- } £320 per person per week
- Private bedroom with **private bathroom**
  - **Breakfast** every morning
- } £285 per person per week
- Private bedroom with **shared bathroom**
  - **Breakfast** every morning
  - **6 evening meals** per week
- } £280 per person per week
- Private bedroom with **shared bathroom**
  - **Breakfast** every morning
  - **3 evening meals** per week
- } £245 per person per week
- Private bedroom with **shared bathroom**
  - **Breakfast** every morning
- } £210 per person per week

## BOOK A COURSE

- To make a booking, please complete the application form on the next page or visit our website [www.ecsscotland.co.uk/apply](http://www.ecsscotland.co.uk/apply)
- Tell us which dates you would like to study and which course. We will confirm availability and then ask you to pay a deposit of 100 GBP to confirm your course and one week homestay fee to confirm your accommodation (if applicable).
- When we receive your deposit we will send you a letter of confirmation and your total invoice.
- No homestay accommodation will be arranged until we receive your deposit. You will receive details of your homestay accommodation at least one week before your arrival.
- You can pay your deposit and course by bank transfer / credit card / cash / or save bank transfer fees via Flywire <https://www.flywire.com/pay/ecsscotland> Transferwise [www.transferwise.com](http://www.transferwise.com)



# APPLICATION FORM



Mr/Mrs/Miss/Ms/Other:.....  
SURNAME/FAMILY NAME:.....FIRST NAME:.....  
ADDRESS (with postcode & country): .....  
.....  
TELEPHONE:..... EMAIL:.....  
DATE OF BIRTH:..... NATIONALITY: .....  
OCCUPATION/JOB:.....

## COURSE DATES REQUIRED

DATE FROM (Monday):.....DATE TO (Friday):.....

## COURSE REQUIRED

GENERAL ENGLISH COURSE (group)      15 hours per week [ ]      20 hours per week [ ]  
COMBINATION COURSE (General English group + Specific English 1-to-1)  
25 hours (5hrs 1-to-1) [ ]      25 hours (10hrs 1-to-1) [ ]  
30 hours (10hrs 1-to-1) [ ]      30 hours (15hrs 1-to-1) [ ]  
INDIVIDUAL TUITION (1-to-1)    15 hours [ ]    20 hours [ ]    25 hours [ ]    30 hours [ ]    Other .....

## ACCOMMODATION REQUIRED

*Homestay accommodation is automatically booked from **the Sunday before a course starts until the Saturday after a course finishes**. Extra nights might be available **except** in July and August, please enquire at the time of booking.*

HOMESTAY (private bathroom) [ ]    or    HOMESTAY (shared bathroom) [ ]

MEAL OPTION: Breakfast every morning + 6 evening meals per week [ ] Breakfast every morning + 3 evening meals per week [ ] Breakfast only [ ] ACCOMMODATION NOT REQUIRED [ ]

Comments: (e.g. smoker / allergies / extra nights required) .....  
.....

AIRPORT ARRIVAL [ ] AIRPORT DEPARTURE [ ]      NOT REQUIRED [ ]

## LEVEL OF ENGLISH

(1=BEGINNER; 4=INTERMEDIATE; 8=ADVANCED)

1    2    3    4    5    6    7    8

## COMMENTS

.....  
.....

## PAYMENT

Bank transfer [ ]      Credit card (Visa/Mastercard) [ ]      Cash [ ]      Via agent [ ]

SIGNATURE.....DATE.....

**Email or post this form to:**

[info@ecsscotland.co.uk](mailto:info@ecsscotland.co.uk) / 17 Young Street, Edinburgh, EH2 4HU, Scotland, UK

# TERMS & CONDITIONS

## 1. ALL ECS SCOTLAND COURSE FEES INCLUDE

Tuition for 15/20/25/30 hours per week (1 hour = 60 minutes), use of all course materials and self-study facilities, one afternoon excursion per week, attendance certificate and progress report, coffee/tea at break times

## 2. GROUP TUITION COURSES

If a suitable course is not available, clients will be offered an alternative course (15 or 20 hrs per week) consisting of a combination of 1:1 teaching and directed self-study for some or all of their course. This will be given at the same price as the Group Tuition 15 or 20 hour course. Please note during July, August and other peak periods ECS Scotland may hold some classes in additional premises near the school

## 3. APPLICATIONS

- Complete application form online at [www.ecsscotland.co.uk/apply](http://www.ecsscotland.co.uk/apply) or email / post paper version
- Check availability of course dates before sending deposit
- Send a deposit of £100 to confirm the course
- Deposit of one week homestay price is required to confirm homestay accommodation (if applicable). No accommodation will be booked or confirmed until a deposit is received
- When a deposit is received, a letter of confirmation and invoice will be sent by email. Homestay accommodation details will be sent by email at least one week before the course start date
- Full payment must be received at least two weeks prior to the course start date

## 4. CANCELLATIONS, DATE CHANGES & INSURANCE

- If the course or accommodation is cancelled more than 30 days before the course start date, money paid will be returned minus a £100 administration fee
- If the course or accommodation is cancelled less than 30 days before the booked start date, the £100 deposit for the course and one week deposit for the accommodation will be charged. Other money paid will be returned
- Changes to course dates before arrival are subject to availability and an administration charge of £50
- Changes to booked homestay accommodation dates less than 30 days before arrival are subject to payment of one week's accommodation in full
- To cancel or change a course which has started, a client must give 10 days' written notice to the Principal. A cancellation fee equivalent to 1 week's course fees will be charged
- Clients are advised to ensure that they have appropriate medical and travel insurance for the period of their stay in the U.K. Clients may also wish to ensure their insurance covers cancellation of the course, travel and repatriation costs. ECS Scotland does not provide travel insurance or sickness cover for clients
- ECS Scotland acts only as an intermediary between its clients and homestay hosts or travel organisations and cannot be held responsible for any accident during a journey to or from the place of study, nor for any incident which may happen during the client's stay with a homestay host or in alternative accommodation
- Refunds are not given due to client's illness, absence from class, force majeure or other causes during the period of the course
- ECS Scotland reserves the right not to allow on the course a student suffering from any illness, medical condition or mental/physical disability which has not been previously disclosed on the application form or in writing to the Principal

## 5. HOMESTAY ACCOMMODATION

- Homestay accommodation is provided on arrival from the **Sunday before the course begins until the Saturday after the course ends**. Extra nights are subject to availability at the time of booking. Clients should **arrive at their homestay between 11am and 9pm** • Meals in homestay accommodation are provided as stated in the client's confirmation letter
- No refunds are made if the client leaves their accommodation early. Changes to arrangements can be discussed on an individual basis

## 6. DATA PROTECTION & PERSONAL INFORMATION

- ECS Scotland may use the information a client gives us during the application process to perform our services and arrange homestay accommodation. Information is kept securely on our computer system and client record
- ECS Scotland does not share details with third parties, unless legally required to by our accreditation bodies or the United Kingdom government
- ECS Scotland may occasionally contact you to inform you about new courses. If you do not wish to receive information, please email [info@ecsscotland.co.uk](mailto:info@ecsscotland.co.uk) or unsubscribe from the mailing list via the email you receive
- For full Privacy Policy information visit: [www.ecsscotland.co.uk/news/privacy-policy/](http://www.ecsscotland.co.uk/news/privacy-policy/)

## 7. METHODS OF PAYMENT

- For online credit card payments and bank transfer, please use <https://www.flywire.com/pay/ecsscotland>
- Payment can be made in person in cash, cheque drawn on a U.K. bank or by credit card, please note that non-UK issued credit cards will incur a 2.5% transaction fee.
- All bank charges both in a client's own country and in the UK must be paid by the client or agent

## 8. INFORMATION ABOUT ECS SCOTLAND

- 'ECS Scotland' is the trading name for E C SCOTLAND LIMITED, a company registered in Scotland under company number SC426926 with its registered office at: 17 Young Street, Edinburgh, EH2 4HU. Telephone: 00 44 (0)131 226 5262



*English  
Course  
Specialists*

Visit our website for more information

[www.ecsscotland.co.uk](http://www.ecsscotland.co.uk)

Email us an enquiry

[info@ecsscotland.co.uk](mailto:info@ecsscotland.co.uk)

Phone us

0044 (0)131 226 5262

Skype us

[ecs.scotland](https://www.skype.com/people/ecscotland)

Send us a postcard!

17 Young Street  
Edinburgh, EH2 4HU  
Scotland, UK

You can also follow us on [Facebook](#), [Instagram](#) and [LinkedIn](#)

