

ual: university
of the arts
london

Learn English at one of
the world's top universities
for art and design
2018

Language Centre





About the Language Centre

Welcome to the Language Centre at University of the Arts London (UAL), where you can choose from a variety of English language courses. During your time as a student here, you can experience different aspects of university life, even if you are with us for only a few weeks. You can use all of the University facilities, including libraries, bars, galleries, cafeterias and shops. You can also join a society if you wish—a great way to make friends and mix with other UAL students.



Language Centre

The Language Centre offers English and English Plus courses to students from all over the world. It also supports the international full-time students at the University. We are located in the UAL main building in central London.

You can choose courses in General English or Academic English, or our English Plus programmes. English Plus courses combine General or Academic English classes at the Language Centre with practical introductory art, fashion, design or communication courses at the Colleges.

Our facilities

We are located at 272 High Holborn in central London. Each of the Language Centre classrooms has a large flat-screen television or projector, DVD player and networked PC. Some of our classrooms also have interactive whiteboards. There are also iPads available for classroom use and a self-access space where students can use PCs for internet-based research, do activities, and borrow books and DVDs for language study. At busy times of year we may also teach in other UAL buildings and make use of the facilities there.

What to expect

Our English programmes are accredited by the British Council, and we are members of English UK, the national association of English language centres. We are very proud of our experienced and highly-qualified teachers who specialise in language teaching in an art and design context.

Many of the staff hold Masters' degrees in English Language Teaching and Linguistics and have additional qualifications in a range of academic subjects including the creative arts.

Our orientation for new students includes a placement test, induction and a tour of the building as well as presentations from staff. We will also give you a welcome pack that includes essential items such as stationery, a student guide, a guide to living in London and a Language Centre bag.

What else?

We have a helpful team who are happy to help you with any questions you might have while you are studying with us and living in London. We also have a Welfare Manager who can offer specialised advice and support.

You can make new friends while you are here by joining our great social programme, which contains information about events and outings in the afternoons or evenings.

Accredited by the
BRITISH COUNCIL
for the teaching
of English

ENGLISHUK
member

ENGLISHUK
london

Our Colleges have a global reputation for excellence in the arts. The QS World University Rankings placed UAL sixth in the world for art and design in 2017.

The University has over 19,000 full-time and part-time students from 113 countries, studying at all levels from short courses, further education and undergraduate to postgraduate and research degrees.

The University has been a leader in learning and creativity for more than 150 years, and has produced many award-winning students and staff. Famous alumni and former staff include:

Helen Boaden

(former Director BBC news)

Henry Beck (Designer)

Pierce Brosnan (Actor)

Sarah Burton (Fashion Designer)

Jimmy Choo (Shoe Designer)

James Dyson (Industrial Designer)

Michael Fassbender (Actor)

Colin Firth (Actor)

Lucian Freud (Artist)

Gilbert & George (Artists)

Antony Gormley (Artist)

Tom Hardy (Actor)

Sir John Hegarty

(Advertising Executive)

Jefferson Hack and Rankin

(Dazed and Confused co-founders)

Sir Anish Kapoor (Artist)

Stella McCartney

(Fashion Designer)

Alexander McQueen

(Fashion Designer)

Steve McQueen (Filmmaker)

Henry Moore (Sculptor)

Chris Ofili (Painter)

As a student at the Language Centre you will be given the same identity card as the full-time students so you can visit all the University sites and make the most of the facilities at the different Colleges.

University of the Arts London consists of six Colleges:

Camberwell College of Arts specialises in the disciplines of painting, sculpture, photography, ceramics and drawing.

Chelsea College of Arts is famous for its fine art, graphic design and interior and spatial design courses.

Wimbledon College of Arts has a worldwide reputation for its specialist subjects of theatre and screen and fine art.

These three colleges form a smaller group within UAL, known as CCW. Each has over 100 years' experience of teaching art and design, encouraging students to discover and develop their own unique creative voice and style.

Central Saint Martins is well known internationally for the creative energy of its students, staff and graduates. The colleges' 46 courses sit within the Schools of Art, Fashion and Textiles, Communication, Product and Spatial Design, and the Centre for Performance.

London College of Communication is a pioneering world leader in creative communications education, preparing students for careers in journalism, advertising, PR and publishing, photography, film, television and sound, communication design, animation, games, branded spaces, interactive and information design.

London College of Fashion has been a leading provider of fashion education, research and consultancy for over 100 years. The college operates over six sites, which offer a total of 72 courses to over 5,000 students. Courses cover a range of business and design disciplines within the industry.

Opposite page, clockwise from top left;

Wimbledon College of Arts, Central Saint Martins, London College of Fashion, London College of Communication, Camberwell College of Arts, Chelsea College of Arts.



General English



“I can learn more things as well as English, for example, history, common sense and so on. Teachers here let students discuss and share their thoughts, which is a better way than traditional teaching methods.”

Hanzhang, China

General English 15 or 20 hours a week

General English classes at the Language Centre are unique because they are taught within a creative context. Our teachers use standard General English textbooks and materials but also use many other original and authentic teaching resources. These cover topics in art, design, fashion and communication. There are also activities including discussions, projects and class excursions.

General English 15 15 hours of General English per week

Two weeks minimum, no maximum length
Start dates every two weeks
Minimum level of English required: Pre-intermediate

General English 20 with Speaking Skills 15 hours of General English with an extra five hours per week focused on speaking (pronunciation, conversation skills and confidence building)

Two weeks minimum, no maximum length
Start dates every two weeks
Minimum level of English required: Pre-intermediate

General English 20 with IELTS Preparation 15 hours of General English with an extra five hours per week of IELTS preparation.

Two weeks minimum, 24 weeks maximum
Monthly start dates
Minimum level of English required: Intermediate

You can expect:

- A balanced programme of speaking, listening, reading, writing, pronunciation, grammar and comprehensive language input.
- Varied delivery through pair and group work, student-led activities, project work and private study.
- A focus on living and communicating in real-life situations in Britain and a wide range of general interest topics, cross-cultural communication and cultural visits.
- Regular reviews and tutorials
- Your own copy of the course book.

What time are the classes?

Your classes will be Monday to Friday in the morning or the afternoon, depending on your level. We will tell you on your first day whether your English class is in the morning or afternoon.

Number of students in a class

Average 12 students, maximum 15.

What is the minimum age?

16.

What is the price of the course?

Please see our Course Dates and Fees booklet.

Levels of English offered and CEFR equivalents

A2 = Pre-intermediate

B1 = Intermediate/Upper Intermediate

B2 = Upper Intermediate

C1 = Pre-Advanced/Advanced

Schedule and availability

Visit arts.ac.uk/languagecentre

Search **language centre availability**

Academic English



“I really like the monthly project we have to do. It’s a very good way to improve our English, meet other people and live the experience of uni in London. I’d recommend this course, especially to people in the arts industries.”
Sergio, Mexico.

Academic English 15 or 20 hours a week

Academic English at the Language Centre focuses on developing academic language skills such as research and study skills, presentation skills, listening to lectures, note-taking and extended writing. Our tutors are experienced in teaching exactly what is needed to succeed at university.

Academic English 15 15 hours of Academic English per week

Four weeks minimum,
24 weeks maximum length
Monthly start dates
Level of English required:
IELTS 5.0–6.5

Academic English 20 with Speaking Skills 15 hours of Academic English per week with an extra five hours per week focused on speaking (pronunciation, conversation skills and confidence building)

24 weeks maximum length
Monthly start dates
Level of English required:
IELTS 5.0–6.5

Academic English 20 with IELTS Preparation 15 hours of Academic English with an extra five hours per week of IELTS preparation

Four weeks minimum,
24 weeks maximum length
Monthly start dates
Level of English required:
IELTS 5.0–6.5

Academic English is ideal for you if:

- You intend to study at a university in the UK or in another English-speaking country.
- You want to experience British life and culture before taking up your university place.
- You want to join your university programme with a level of English that will allow you to communicate with confidence and get the most from your studies.

How long are the programmes?

Four to 24 weeks.

When can I start?

Monthly start dates during the year.

See our Course Dates and Fees booklet.

What time are the classes?

Your classes will be on Monday to Friday in the morning or afternoon, depending on your level. We will tell you on your first day whether your English class is in the morning or afternoon.

Number of students in a class

Average 12 students, maximum 15.

What is the minimum age?

18 years old.

What is the price of the course?

Please see our Course Dates and Fees booklet.

Level of English required

Minimum IELTS score of 5.0 – maximum IELTS score of 6.5 or equivalent. If your level is below 5.0, we recommend that you start with a General English course and then progress to Academic English after you have reached the required level. If you do not know your IELTS level, you can take an online English test when you book your course.

Schedule and availability

Visit arts.ac.uk/languagecentre

Search **language centre availability**

English Plus Year-round Courses



**“I enjoy learning more than one skill!
I can learn English and about another
area I’m interested in. I liked the outdoor
photography activities because it was
an opportunity to visit and get to know
different parts of the city.”**

Kenia, Brazil

English Plus Year-round Courses

English Plus courses help you develop your English at the same time as learning new skills in Art and Design, Communication and Fashion subjects. These courses highlight a different feature of the topic each month to give you a thorough introduction to the subject. You can take English Plus with General or Academic English classes.

**General English 15 or
Academic English 15
15 hours per week of General
or Academic English**

**Plus Art & Design,
Communication or Fashion
Seven hours per week of
‘Plus’ classes over two days**

These programmes are ideal for you if:

- You would like to combine English language learning with a practical hands-on art and design, fashion or communication course at one of our Colleges.
- You want to apply to a full-time course at UAL but do not yet have a portfolio of work that is sufficient to support your application.
- You are interested in one of the areas offered by the programme and would like to find out more about it before you commit to further studies or development.

If you are preparing a portfolio for a foundation course we recommend you take English Plus for 24 weeks to allow sufficient time to create your portfolio.

How long is the programme?

Four to 24 weeks (there is also a two-week course available only in April—see the timetable on the respective pages).

When can I start?

Monthly start dates throughout the year.

See our Course Dates and Fees booklet.

Number of students in a class

For English classes: average 12 students, maximum 15.

For ‘Plus’ classes: average 12 students, maximum 16.

What is the minimum age?

16.

What is the price of the course?

Please see our Course Dates and Fees booklet.

Do I need to have experience in the subject I want to study?

No. The ‘Plus’ part of the courses is taught at introductory level and there is usually a range of skill levels in each class.

Level of English required?

Pre-intermediate or above.

Materials

Most materials for the ‘Plus’ class are included. Depending on the course, students need to bring their own pencils, brushes, sketchbook and a camera for recording design work and for visual research. Some courses require additional specialist equipment that you may have to buy yourself. This will be listed in your joining instructions, and you can buy most of the equipment in our College shops.

Schedule and availability

Visit arts.ac.uk/languagecentre

Search **language centre availability**



Watch videos of former English Plus students at youtube.com/thelanguagecentre

English Plus Art and Design Year-round

“My favourite part of the course is thinking about the original thing and actually making it. I think the Language Centre is a very good school. The teachers are kind and the facilities are nice.”
Shino, Japan

English Plus Art and Design Year-round

Language Centre and Chelsea College of Arts

General English 15 or Academic English 15
15 hours per week of General or Academic English

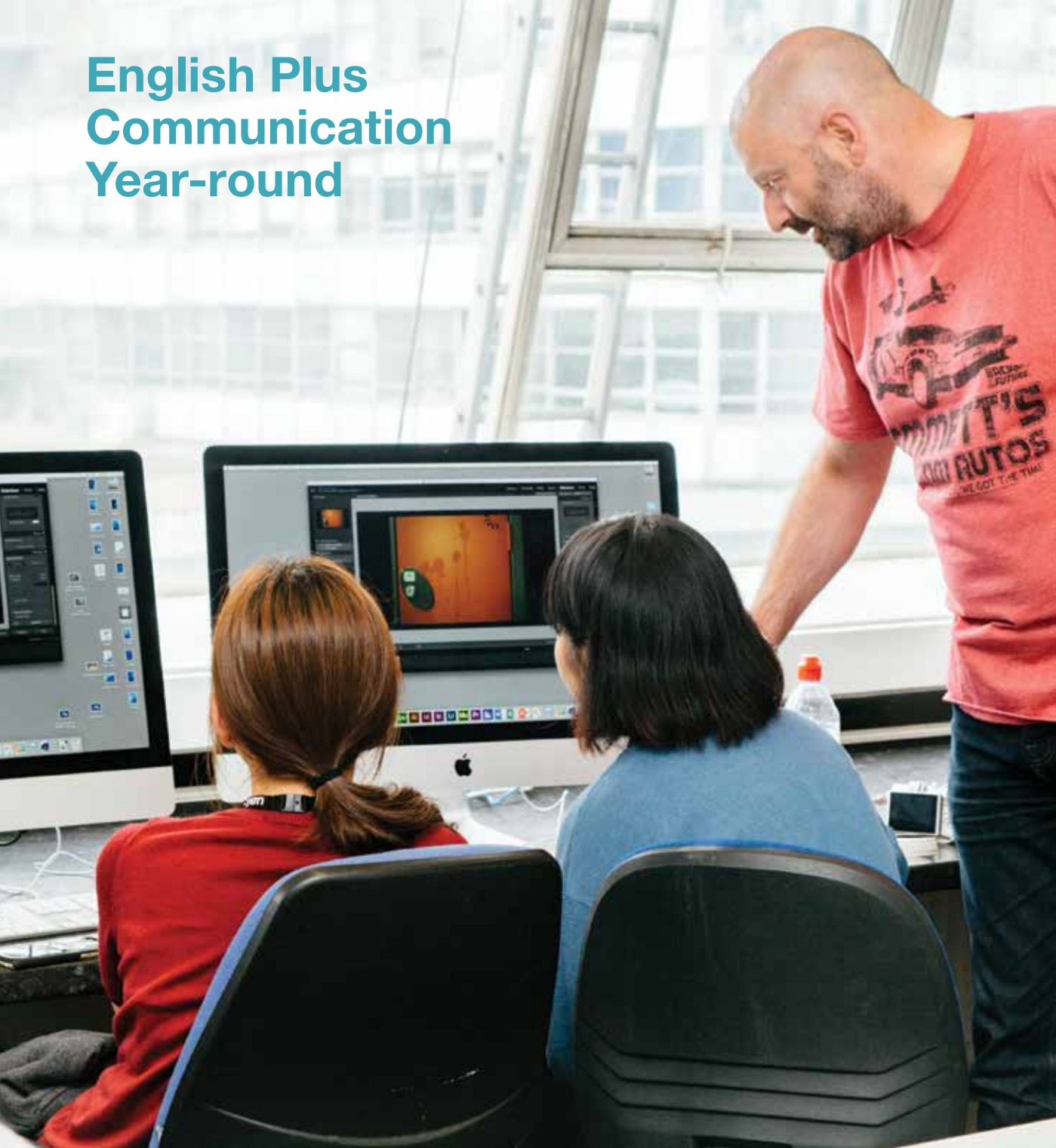
Plus Art and Design
Seven hours per week of ‘Plus’ classes over two days

Level of English required
Pre-intermediate or above

This course is perfect for students who want to develop their artistic skills, explore a general interest in art and design, or prepare a portfolio to support an application for further study. This course covers a different subject each week, with projects divided between drawing, painting and design. This gives students a varied experience and the opportunity to build a balanced portfolio, whether studying for only four weeks or longer. You will do practical studio work, and also go on visits to museums and galleries around London.

Block		Subject	Block		Subject
2 Jan	2 Jul	Drawing – Gallery Visits: drawing in sketch books Painting – Transcription: observational painting, colour mixing and developing ideas – Painting from a Masterpiece Design – City Design: 3D model making	26 Mar	24 Sept	Drawing – Life Drawing: observational drawing of the human body – Gallery Visits: drawing in sketch books Painting – Painting from a masterpiece: observational painting, colour mixing and developing ideas Design – Graphic Design: packaging design
29 Jan	30 Jul	Drawing – Life Drawing: observational drawing of the human body Painting – Scale: proportion and composition – Portrait Painting Design – Mixed Media Design: collage	8 May	22 Oct	Drawing – Textures: line, tone, surface and texture Painting – Landscapes: outdoor traditional painting – Textiles: pattern design using mixed media Design – Interior Design: design your dream room
26 Feb	28 Aug	Drawing – Museum Visits: drawing and ideas development Painting – Life Painting: proportion, colour mixing and tone Design – Architecture Design: 3D model making – Printmaking: lino printing	4 Jun	19 Nov	Drawing – Illustration: fairytales, image making and composition Painting – Life Painting: proportion, colour mixing and tone Design – 3D Design: wire sculptures – Fashion Design: garment design
23 Apr (two weeks)		Drawing – Pots Project: tone and shade Painting – Pots Project: colour mixing, tone and shade Design – Clay Project: modelling and sculpting – Clay Project: gallery visit			

English Plus Communication Year-round



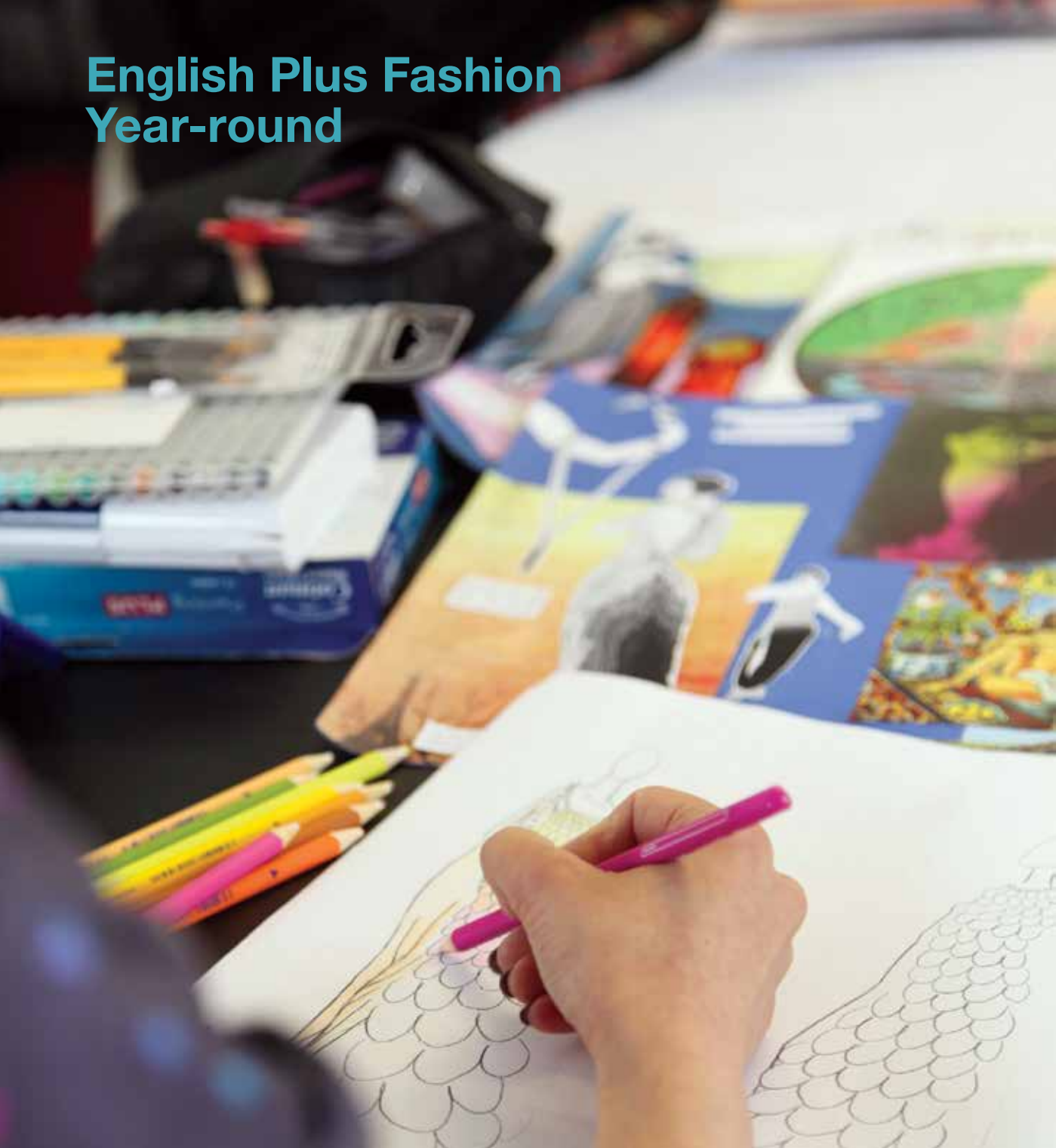
“I like that I could have class trips to museums, galleries and on the street. During this course my tutor taught me a lot about photography. I’d really like to recommend it to my friends!”
Sae, Japan

English Plus Communication Year-round

<p>Language Centre and London College of Communication</p> <p>General English 15 or Academic English 15 15 hours per week of General or Academic English</p> <p>Plus Communication Seven hours per week of ‘Plus’ classes over two days</p> <p>Level of English required Pre-intermediate or above</p>	<p>This option provides a mix of communication subjects suitable for portfolio preparation or general interest and enjoyment.</p> <p>You will get an introduction to various areas of communication including advertising, design, photography and film-making.</p> <p>The programme consists of practical work in the studio, group work and visits to museums and relevant organisations.</p>
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Block	Subject	Block	Subject
2 January	Communication Design <ul style="list-style-type: none"> – Introduction to 20th Century visual communications – Creating designs on paper and on a computer – Responding to a design brief 	2 July	Communication Design <ul style="list-style-type: none"> – Introduction to 20th Century visual communications – Creating designs on paper and on a computer – Responding to a design brief
29 January	Animation <ul style="list-style-type: none"> – Printmaking – Storyboarding and storytelling – Sound design 	30 July	Animation <ul style="list-style-type: none"> – Printmaking – Storyboarding and storytelling – Sound design
26 February	DSLR Filmmaking <ul style="list-style-type: none"> – History and context – Using your DSLR camera for film – Uploading and editing your work 	28 August	DSLR Filmmaking <ul style="list-style-type: none"> – History and context – Using your DSLR camera for film – Uploading and editing your work
26 March	Advertising and Social Media <ul style="list-style-type: none"> – Finding and communicating your voice – Responding to a creative brief – Pitching your ideas 	24 September	Advertising and Social Media <ul style="list-style-type: none"> – Finding and communicating your voice – Responding to a creative brief – Pitching your ideas
23 April (two weeks)	Book Arts <ul style="list-style-type: none"> – Creating beautiful handmade paper books – Using various binding and sewing techniques – Turning your own imagery and text into one-off books 	22 October	Interactive and Digital Design <ul style="list-style-type: none"> – Interaction design – App development – Moving image
8 May	Interactive and Digital Design <ul style="list-style-type: none"> – Interaction design – App development – Moving image 	19 November	City Photography <ul style="list-style-type: none"> – Street photography – Photo essays – Editing, selecting and presenting work
4 June	City Photography <ul style="list-style-type: none"> – Street photography – Photo essays – Editing, selecting and presenting work 		

English Plus Fashion Year-round



“I took this course to do something fun and because it’s my major. I enjoyed doing fashion drawing the most—I’ve learned lots more skills from this course.”
Wei-ting, China

English Plus Fashion Year-round

Language Centre and London College of Fashion	General English 15 or Academic English 15 15 hours per week of General or Academic English Plus Fashion Seven hours per week of ‘Plus’ classes over two days Level of English required Pre-intermediate or above	<p>This course covers seven topics, giving you the opportunity to try a different aspect of Fashion every four weeks. If you attend for the full 24 weeks you will get a great overview of the industry and an idea of where you could succeed if you are considering further study.</p> <p>Most topics are design or business based, except for Simple Garment Making where you will be using industrial sewing machines. The tutors on this course all teach at London College of Fashion, and many of them combine teaching with working in the fashion industry.</p>
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Block	Subject	Block	Subject
2 January	Fashion Drawing <ul style="list-style-type: none">– Learning how to draw fashion figures– Understanding proportions– Innovative drawing methods– Exploring colour	2 July	Fashion Drawing <ul style="list-style-type: none">– Learning how to draw fashion figures– Understanding proportions– Innovative drawing methods– Exploring colour
29 January	Fashion Trends and Design <ul style="list-style-type: none">– Brand and customer research overview– Trend inspiration and design– Presenting a final collection	30 July	Fashion Trends and Design <ul style="list-style-type: none">– Brand and customer research overview– Trend inspiration and design– Presenting a final collection
26 February	Fashion PR and Marketing <ul style="list-style-type: none">– Overview of PR and marketing– The fashion calendar and press releases– Media and communication	28 August	Fashion PR and Marketing <ul style="list-style-type: none">– Overview of PR and marketing– The fashion calendar and press releases– Media and communication
26 March	Fashion Styling the Image <ul style="list-style-type: none">– Role of a stylist– Moodboards and trends– Photoshoot	24 September	Fashion Styling the Image <ul style="list-style-type: none">– Role of a stylist– Moodboards and trends– Photoshoot
23 April (two weeks)	Fashion Portfolio <ul style="list-style-type: none">– Development and presentation of fashion portfolios– Understanding the different layouts, styles and formats– Research	22 October	Simple Garment Making <ul style="list-style-type: none">– Preparing a pattern and cutting fabric– Construction methods– Garment construction and finishing techniques
8 May	Simple Garment Making <ul style="list-style-type: none">– Preparing a pattern and cutting fabric– Construction methods– Garment construction and finishing techniques	19 November	Visual Display <ul style="list-style-type: none">– Importance of visual merchandising– Understanding brands and customers– Window concepts and store layouts
4 June	Visual Display <ul style="list-style-type: none">– Importance of visual merchandising– Understanding brands and customers– Window concepts and store layouts		

English Plus Summer Courses

“I improved my English and my artistic skills and I really enjoyed it. I would recommend this course to a lot of people.”

Theo, France

English Plus Summer Courses two and four week intensive options

General English 15

15 hours per week of General English

Plus seven different options 15 hours per week of 'Plus' classes

Study for two or four weeks with 15 hours of General English per week at the Language Centre plus 15 hours per week of an Art and Design, Communication or Fashion course at one of our Colleges.

Choose from the following options:

Art & Design courses

- Digital Graphic Design
- Fine Art
- Graphic Design

Communication courses

- City Photography
- Marketing and Communication

Fashion courses

- Fashion Design
- Fashion Styling

Why choose one of these programmes?

These programmes are ideal for you if:

- You would like to combine English language learning with a practical hands-on art, design, communication, fashion or photography course at one of our Colleges.
- You are interested in one of the areas offered by the programme and would like to find out more about it before you commit to further studies or development.
- You want to take part in workshops, talks and visits to galleries, museums or fashion houses as part of your study.

Number of students in a class

For English language: average 12 students, maximum 15.

For 'Plus' courses: average 12 students, maximum 16.

When are these courses offered?

Summer start dates are 16 July, 30 July and 13 August.

Duration

Two or four weeks.

What is the minimum age?

16.

Do I need to have experience in the subject I want to study?

No. The 'Plus' part of these courses is at introductory level and there is usually a range of skill levels in each class.

Level of English required

All Pre-intermediate or above.

Materials

Most materials for the 'Plus' class are included. Depending on the course, students need to bring their own pencils, brushes, sketchbook and a camera for recording design work and for visual research. Some courses require additional specialist equipment that you may have to buy yourself. This will be listed in your joining instructions, and you can buy most of the equipment in our College shops.

Schedule and availability

Visit arts.ac.uk/languagecentre

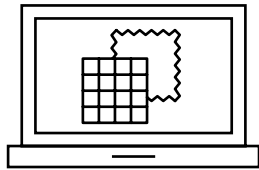
Search **language centre availability**



Watch videos of former English Plus students at youtube.com/thelanguagecentre

English Plus Summer Courses in Art and Design

Digital Graphic Design



Start date 30 July

Duration Two weeks

College Chelsea College of Arts

Level of English required
Pre-intermediate or above

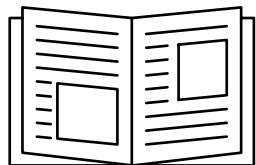
Hours per week
15 English, 15 Plus

This course is an introduction to creating and presenting work in digital formats and an exploration of the range of digital design practice in the UK. You will look at the role and influence of computers on design study and practice. You will also visit a gallery or exhibition during your time on the course. You should have some familiarity with a computer, but do not need experience using specific software.

The course will include:

- Researching a brief.
- Translating work in different media to a digital format.
- Exploring ideas across forms, including digital illustration, typography and animation.
- Selecting and using appropriate software.
- Using the web to showcase and promote your work.

Graphic Design



Start date 30 July

Duration Four weeks

College Central Saint Martins

Level of English required
Pre-intermediate or above

Hours per week
15 English, 15 Plus

The aims of this course are to introduce you to how graphic design, illustration and typography are taught in the UK, to build confidence when researching new ideas through doing short projects, and to enable you to present your designs—both verbally and in a two-dimensional format.

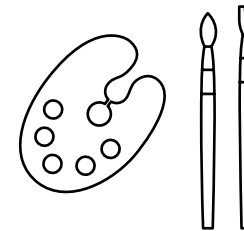
The course will include:

- Use of drawing and colour materials in presenting design ideas.
- Research skills—how to use the resources of London (shops, museums and galleries) as sources of inspiration.
- Working from a brief—how to solve problems regarding text and image using design, illustration and typography.
- Lectures on current graphic design and a visit to an exhibition or gallery to explore the relationship between design in the UK, Europe and the rest of the world.

Please note that computers are not used in this programme.

English Plus Summer Courses in Art and Design

Fine Art



Start date 30 July

Duration Four weeks

College Central Saint Martins

Level of English required
Pre-intermediate or above

Hours per week
15 English, 15 Plus

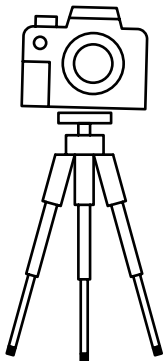
The aims of this course are to introduce you to how fine art is taught in the UK, to build confidence when researching new ideas through three projects (in drawing, painting and 3D work), and to enable you to present your work—both visually and verbally.

The course will include:

- Use of drawing, paint and other materials in fine art.
- Research skills—how to use the resources of London (museums and galleries) as sources of inspiration.
- How to develop your own personal ideas and responses to projects.
- Lectures on current fine art practice and a visit to a major exhibition or gallery, such as the National Gallery, to explore the relationship between fine art in the UK, Europe and the rest of the world.



City Photography



Start dates 16 July, 13 August

Duration Two weeks

College London College of Communication

Level of English required Pre-intermediate or above

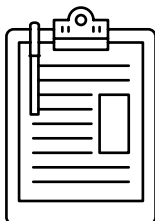
Hours per week 15 English, 15 Plus

This course will take you out and about all over London with your camera. You will be taught the history and context for street photography as well as technical tips and tricks. By the end of the course you will know what makes some photos so exceptional, and will have had many opportunities to take memorable photos of your own.

The course will include:

- Candid images using hidden or unobtrusive cameras.
- Abstract images—images from the environment, its surfaces, textures and colours.
- Photo essays and portrait techniques, taking pictures of people to tell a story.
- Adjusting pictures in Photoshop through retouching and creating a distinctive style.
- Editing and presenting images efficiently and effectively.

Marketing and Communication



Start dates 16 July, 13 August

Duration Two weeks

College Chelsea College of Arts

Level of English required Intermediate or above

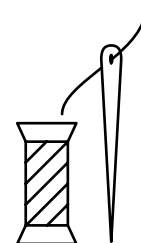
Hours per week 15 English, 15 Plus

This course will give you an introduction to marketing in a UK context. It will introduce you to advertising and public relations through an accessible series of talks, fun group discussions and guided visits to marketing and advertising-related places of interest.

The course will include:

- Essential marketing and communication principles and how they are employed within a business environment.
- The history of advertising practice in the UK.
- The UK advertising industry today: agencies, organisations and clients.
- How to create a print advertisement and storyboard.
- A visit to a central London advertising or marketing agency.
- An introduction to public relations practice and the media in the UK.
- How to write a press release.

Fashion Design



Start date 30 July

Duration Four weeks

College Central Saint Martins

Level of English required Pre-intermediate or above

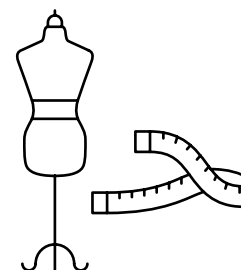
Hours per week 15 English, 15 Plus

The aims of this course are to introduce you to how fashion is taught in the UK, to build your confidence when researching new ideas through short projects, and to enable you to present your designs—both verbally and in a two-dimensional format.

The course will include:

- Use of drawing and colour materials in presenting design ideas.
- Research skills—how to use the resources of London (shops, museums and galleries) as sources of inspiration.
- Illustration skills and drawing from a clothed model.
- Lectures on current fashion design, and a visit to a major fashion exhibition or gallery, such as the Victoria and Albert Museum.

Fashion Styling



Start date 30 July

Duration Two weeks

College London College of Fashion

Level of English required Pre-intermediate or above

Hours per week 15 English, 15 Plus

This course will provide you with an insight into the working life of a fashion stylist and offers the opportunity to work towards the creation of a styled image. You will interpret current fashion trends and current designer collections to create your own styled image. You will learn how and where to find inspiration before interpreting a style brief, and you will spend your last day mocking up a studio photoshoot. This course is ideal for new stylists who want to start their career in this popular fashion area.

The course will include:

- The role of the stylist.
- Style tribes and trends.
- Designer collections.
- Magazine styling.
- Fashion PR.
- Photoshoot in a studio.

For a more immersive experience, why not study English at the Language Centre for a few weeks to build your confidence, and then join a Short Course at one of UAL's Colleges?

There are hundreds of Short Courses to choose from and you will be studying alongside international students and local British students.

Students with all kinds of experience can join Short Courses and the programmes run at different lengths and at different start dates throughout the year. This makes it is easy to find something to suit your schedule. It is very common for students to study General English before they take a Short Course—and sometimes afterwards too!

Popular Short Courses include:

Art and Design

- 100 Design Projects
- 100 Drawing Projects
- Art Direction
- Book Illustration
- Contemporary Art Exhibition
- Contemporary Fine Art Practice
- Creative Drawing
- Critical Theory in Contemporary Art Practice
- Expressive Painting
- Graphic Design
- Interior Decorating & Styling
- Introduction to Curating Contemporary Art
- Exhibitions
- Introduction to Illustration
- Oil Painting
- Watercolour Painting

Communication

- Adobe Suite
- Animation and Illustration Portfolio Preparation
- Architectural Photography
- Art Direction for Advertising
- Bookbinding
- Confident Copywriting
- Digital Marketing Strategy
- DSLR Photography
- Film School in a Week
- Infographic Storytelling
- Photojournalism and Documentary Photography
- Portfolio Preparation
- Practical PR Event Management
- Producing Online Video Content
- Social Media Marketing
- Video Journalism

Fashion

- Art Direction for Fashion
- Create a Fashion Portfolio: Intermediate
- Fashion and Editorial Make-up
- Fashion Buying and Merchandising: Intensive
- Fashion Design and Marketing
- Fashion Photography
- Fashion PR
- Footwear Summer School
- Innovative Brand Management
- Introduction to Bag Design
- Introduction to Fashion Blogging
- Principles of Personal Fashion Styling
- Special Effects Makeup for Film and TV
- Starting Your Own Fashion Label
- Womenswear Pattern Cutting: Intensive

For more information and details of how to book, visit arts.ac.uk/study-at-ual/short-courses

These courses are a great opportunity to study at undergraduate level for three to eight weeks over summer. Summer Study Abroad is suitable for students who have completed at least one year of university-level study. These courses are based on BA courses at UAL's Colleges, so they would be an ideal addition to your overall studies.

If you feel you could benefit from some English language support before and during your course we can also provide a special combined programme. This includes two weeks or more of General English at the Language Centre, followed by a Summer Study Abroad course of your choice.

Example courses

- Architecture
- Communication for PR and Advertising
- Digital Textile Design
- Fashion Communication
- Fashion Design
- Film-making
- Graphic Design
- London Theatre: Behind the Scenes.

To search available courses and book your place, visit arts.ac.uk/sssa-english



“Studying with students from different countries opened my mind and allowed me to learn about diverse cultures.”

Mahaud, France
Study Abroad student
London College of Communication

Student services



Student services



Social programme

UAL offers a social programme to help you make the most of your time in London. This is a great opportunity for you to meet other students, make new friends and experience some of London's many attractions.

Activities include:

- Visits to a range of London museums, galleries, exhibitions and other attractions.
- Participation in events organised by University of the Arts London, such as exhibitions, open evenings, plays, talks and debates.
- Discount tickets for popular London clubs and discos (students over 18 only).
- Full-day and weekend excursions to places of interest in the UK and in Europe, such as Cambridge, Oxford, Bath, Stonehenge, Paris and Amsterdam.

All activities are optional; most activities are free of charge, some may include a small participation fee and others such as excursions outside of London or abroad will charge a corresponding fee.

Academic counselling services

The University can also arrange one-to-one advice sessions, portfolio reviews and application interviews. Opportunities for College visits are also possible.

Insurance

To give you extra security, insurance cover is included in your tuition fees. The cover applies while you are studying in the UK and for your direct trip to and from your home at the start and end of your course. Cover is also extended for leisure trips to Europe up to a maximum of 21 days during the period of the cover.

Further studies at University of the Arts London

If you have any questions about further study opportunities at the University including Foundation, undergraduate and postgraduate degrees, we can provide information about how to apply. Just ask any of the student support staff at the Language Centre who will be happy to help you.

Students' Union

UAL has a very active Students' Union (SUARTS) and as a Language Centre student you are invited to be a part of it. SUARTS is an arts union for arts students. They have an influence on how the University is run and support a lot of the social and networking opportunities across UAL.

A Society is a group of students who share common interests or beliefs, who come together to develop and share ideas and skills and who have fun whilst they're doing it! SUARTS Societies are run by students and supported by the Students' Union. They meet throughout the academic year and often run different events for their members.

Joining one of our societies is a great way for you to meet new people from across UAL.

Staying in London



Staying in London



Students have the choice of a range of accommodation while studying at the Language Centre, including homestay, house share, year-round residence and, during the summer only, university halls of residence.

Homestay

Staying in a homestay will allow you to practise your English outside the classroom and experience diverse British culture first-hand. All of our hosts have been selected, interviewed and are regularly inspected by an independent agency, which is registered with the British Council. The homes are situated in good residential areas of London and are convenient for public transport. All homes have internet access which is included in the weekly fee. A laundry service is available once a week within the family home.

You may choose:

- Single or shared rooms (shared rooms are only available for two students travelling together)
- Bed and breakfast, half-board (breakfast and dinner every day) or self-catering
- One of three homestay options, depending on your needs:

Option One

Typically 50–60 minutes by public transport from the Language Centre. These homestays are with typical families in suburban London and are a great budget option.

Option Two

Typically 40–50 minutes by public transport from the Language Centre. These homestays are slightly closer to central London.

Homestay accommodation options one and two are the most suitable for students who are under 18, as these are usually family homes in residential areas of London.

Option Three

Typically 30–45 minutes by public transport from the Language Centre. These homestays are in the city and could be hosted by a professional person or couple.

Premier Homestay

For an additional fee you can book a Premier homestay room available for options one or two only. These are double rooms with a private bathroom and a TV in the room. Premier homestay options are located within a short walk of local public transport links.

Homestay is normally booked from the Sunday before your course start date, but can be booked from other days of the week if requested, subject to availability. Prices for one week include seven nights' accommodation.

House share

House share offers a single or shared room in a house with other students. Shared rooms are only available for students who are travelling together. A house share is ideal for students who prefer a more sociable option. The house share properties vary in size, accommodating between five and ten students.

These properties are managed by an agency and are regularly cleaned and maintained to a good standard. They are situated in Zone 2, so they are all within easy reach of central London and the Language Centre.

Each house has:

- A shared lounge containing a TV and DVD player and wi-fi internet access.
- A fully-equipped kitchen with washing machine, cooker, microwave and fridge as well as all necessary utensils including pots, pans and a toaster.
- Bedrooms that are fully furnished with beds, bed linen, a storage area and a study desk.

Private bathrooms are available on request for an additional fee. Please note, that the availability for rooms with private bathrooms is very limited.

House share rooms must be booked Sunday to Sunday and you must be 18 years old or over to stay. House share rooms are dependent on availability.

Due to British Council requirements, students who are under 18 must stay in a homestay that we will book for you.

Staying in London

UAL halls of residence— summer only

During July and August, there is accommodation available to Language Centre students at the University of the Arts London's Will Wyatt Court, Don Gratton House and Sketch House halls of residence.

Key features:

- Halls are situated in Zone 1 or Zone 2, 20–30 minutes away by public transport from the Language Centre.
- Each room has a private shower and toilet.
- Towels and bedding are supplied.
- Laundry facilities are available.
- The halls are self-catering with a shared kitchen facility (utensils not provided).
- Wi-fi internet is included.

The halls of residence should be booked directly with UAL's Accommodation Department: **housing.arts.ac.uk/bnb**

Language Centre students are entitled to a discounted rate in UAL halls of residence. See our Course Dates and Fees booklet for details.

Please note the halls of residence get booked up very quickly and are dependent on availability.

Year-round residences

London Nest can help Language Centre students find year-round residential accommodation in London. They have single, twin and double rooms with private bathrooms and studio options to meet your needs and budget. They should be booked directly with London Nest. Go to their website for the latest availability: **londonnest.com**

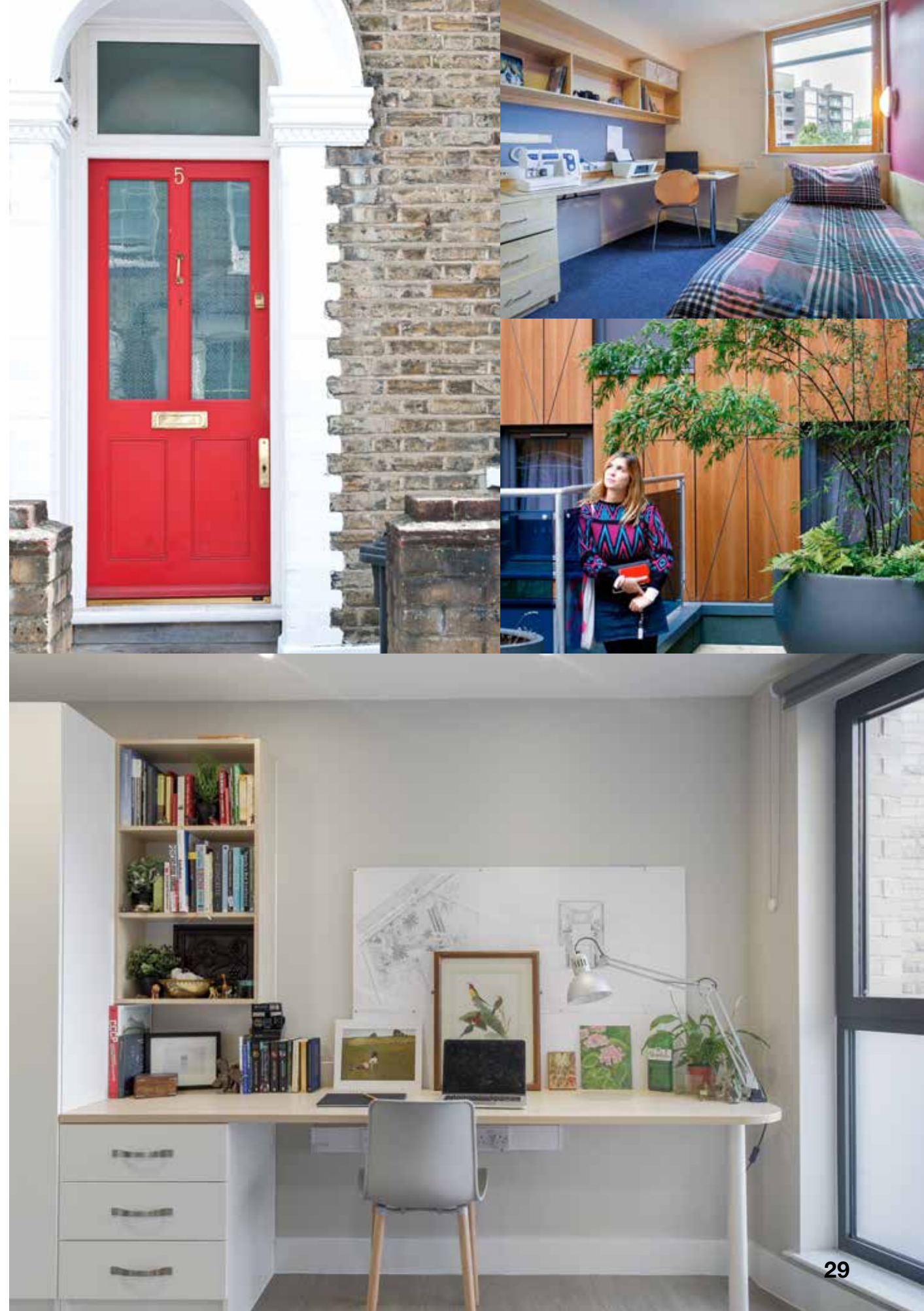
Language Centre students can receive £25 off their booking fee with a code. See our Course Dates and Fees booklet for details.

Hotels

You may also choose to stay in a hotel close to the Language Centre or a different central location. There are lots of choices of different kinds of hotel accommodation in London, so ensure you do your research carefully before you make any hotel booking.

Airport transfer

We can arrange an airport pick-up for you in a taxi to or from your accommodation. Please indicate on your accommodation booking form if you require this service. See our Course Dates and Fees booklet for prices.



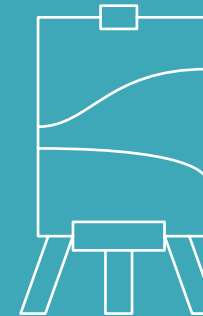
Be part of the University of the Arts London



UAL is ranked in the world's top 6 universities for art and design*

*based on QS university world rankings 2017

Half of all Turner Prize winners are UAL alumni



Join a University club or society* and meet UK and International UAL students

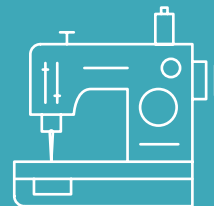
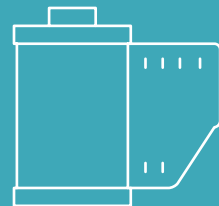
*Term-time only



The Language Centre is in central London, close to Covent Garden and Oxford Street

Specialise

Combine English language learning with practical Art and Design, Communication or Fashion classes at UAL's Colleges



Socialise

Try our weekly Language Centre social programme and let us help you book a weekend excursion

Number of colleges at UAL

6

Did you know...
12 Oscar Winners are UAL Alumni



Explore

You will have the same identity card as full-time degree students so you can access all six of UAL's Colleges. Visit our exhibitions, relax in our cafes and learn in our libraries and open access centres

The Language Centre at University of the Arts London is a creative and exciting place to study, whatever your reason for learning English



Study

15 or 20 hours General English or Academic English per week

Our social programme takes advantage of our exciting location



Did you know...

We are accredited by the British Council and members of English UK and English UK London

19,000

Approximate number of students studying at UAL



Find out about further studies at UAL

Get advice on applying for a degree or short course in art, design, communication or fashion



● Place of interest

≡ Railway Station

⊖ Underground Station

● Parks

Camberwell College of Arts

1 Peckham Road

CCW Progression Centre

2 Wilson Road

Central Saint Martins

3 King's Cross

4 Richbell Place

Chelsea College of Arts

5 John Islip Street

London College of Communication

6 Elephant and Castle

London College of Fashion

7 High Holborn

8 John Prince's Street

9 Lime Grove

10 Golden Lane

11 Curtain Road

12 Mare Street

Wimbledon College of Arts

13 Merton Hall Road




University of the Arts London

7 Language Centre

Language Centre

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United Kingdom

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the information contained in this publication
may be subject to change. For the latest
information please visit:

arts.ac.uk/languagecentre





Language Centre

WELCOME

Language Centre Course Calendar 2018

Dates	02 Jan *	08 Jan	15 Jan	22 Jan	29 Jan	05 Feb	12 Feb	19 Feb	26 Feb	05 Mar	12 Mar	19 Mar	26 Mar *	03 Apr *	9 Apr	16 Apr	23 Apr	30 Apr	08 May *	14 May	21 May	29 May *	04 Jun	11 Jun	18 Jun	25 Jun	02 Jul	09 Jul	16 Jul	23 Jul	30 Jul	06 Aug	13 Aug	20 Aug	28 Aug *	03 Sep	10 Sep	17 Sep	24 Sep	01 Oct	08 Oct	15 Oct	22 Oct	29 Oct	05 Nov	12 Nov	19 Nov	26 Nov	03 Dec	10 Dec
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English Courses

[illegible]

English Plus Year-round Courses

English Plus Summer Courses

Art and Design courses	Digital Graphic Design (Chelsea)									2					
	Fine Art (CSM)									4					
	Graphic Design (CSM)									4					
Communication courses	City Photography (LCC)								2		2				
	Marketing and Communication (Chelsea)								2		2				
Fashion courses	Fashion Design (CSM)									4					
	Fashion Styling (LCF)									2					

College name abbreviations:

Chelsea: Chelsea College of Arts

CSM: Central Saint Martins

LCC: London College of Communication

LCF: London College of Fashion

Public Holidays 2018

1 January | 30 March | 2 April (Easter Monday) |

7 May | 28 May | 27 August |

25 December | 26 December

*These weeks include public holidays

Year-round Course Dates and Fees 2018

Application Fees

Registration fee (for all bookings) £70
CAS fee (for Tier 4 visa applicants only) £21
Courier fee (if required) £35

General English

This course can be booked for two or more weeks.
Start dates: Every two weeks (except public and Language Centre holidays).

General English 15 hours per week

Number of weeks	2–4	6–12	14–22	24–34	36+
Weekly price	£270	£260	£250	£240	£230

General English 20 hours per week (including Speaking Skills or IELTS Preparation)

Number of weeks	2–4	6–12	14–22	24–34	36+
Weekly price	£362	£349	£335	£322	£310

Academic English

This course can be booked for between four and 24 weeks in four-week blocks (except for a two-week block starting on 23 April).
Start dates: 2 Jan, 29 Jan, 26 Feb, 26 Mar, 23 Apr*, 8 May, 4 June, 2 July, 30 July, 28 Aug, 24 Sept, 22 Oct, 19 Nov.

* two-week block

Academic English 15 hours per week

Number of weeks	2–4	8–12	14–18	20–24
Weekly price	£270	£260	£250	£240

Academic English 20 hours per week (including Speaking Skills or IELTS Preparation)

Number of weeks	2–4	8–12	14–18	20–24
Weekly price	£362	£349	£335	£322

English Plus Year-round Courses

English Plus Art and Design
English Plus Communication
English Plus Fashion
15 hours of General English or Academic English and seven hours of ‘Plus’ option per week.
These courses can be booked for between four and 24 weeks in four-week blocks (except for a two-week block starting on 23 April).
Start dates: 2 Jan, 29 Jan, 26 Feb, 26 Mar, 23 Apr*, 8 May, 4 June, 2 July, 30 July, 28 Aug, 24 Sept, 22 Oct, 19 Nov.

* two-week block

2* weeks	4	6*	8	10*	12
£890	£1,780	£2,580	£3,440	£4,300	£5,160
14*	16	18*	20	22*	24
£5,810	£6,640	£7,470	£8,300	£9,130	£9,720

Summer Course Dates and Fees 2018

Dates	16 Jul	23 Jul	30 Jul	06 Aug	13 Aug	20 Aug	Fees

General English Plus Art and Design Courses

Digital Graphic Design (Chelsea)			2			£1,400
Fine Art (CSM)			4			£2,580
Graphic Design (CSM)			4			£2,580

General English Plus Communication Courses

City Photography (LCC)	2			2	£1,400
Marketing and Communication (Chelsea)	2			2	£1,400

General English Plus Fashion Courses

Fashion Design (CSM)			4		£2,580
Fashion Styling (LCF)			2		£1,400

Airport transfer

All prices are per person, one-way

	Heathrow	Gatwick	Stansted	Luton	St Pancras Station
Individual transfer	£78	£125	£110	£115	£52
Additional Person (maximum three per car)	£36	£36	£36	£36	£36
Supplement per extra address	£20	£20	£20	£20	£20

Homestay (minimum age 16)

Weekly rates for a single room

	Option one (travel time 50–60 mins)	Option two (travel time 40–50 mins)	Option three (travel time 30–45 mins)	Premier (travel time 40–60 mins, room with private bathroom)
Bed and breakfast	£155	£207	£242	£219
Half board	£201	£242	£276	£253
Self-catering	£173	£219	£259	£230

Weekly rates for a shared room* per person

	Option one	Option two	Option three
Bed and breakfast	£144	£196	£213
Half board	£190	£213	£247
Self-catering	£155	£213	£230

House share (minimum age 18)

Weekly rates per person*

Must be Sunday arrival and Sunday departure

	Single room	Shared room*
Self-catering	£224	£196 (per person)
Private bathroom	£259	£242

*for two students travelling together only

UAL halls of residence (summer only)

This must be booked directly with the Accommodation Services department. For full fees and descriptions, please see arts.ac.uk/study-at-ual/accommodation/summer-accommodation

Language Centre students are entitled to a discounted rate. Enter the promotion code ‘LANGUAGE’ when booking your room.

London Nest (year-round residences)

This should be booked directly with London Nest. Please visit londonnest.com and quote ‘LANG001’ to receive £25 off the booking fee.

How to Book a Course

To book your place on one of our courses you must complete an online booking form on our website. Please visit:

arts.ac.uk/languagecentre and follow the links to **Book a Course**.

If you are having any problems with this process or would prefer a PDF booking form, contact: language-centre@arts.ac.uk

You must include a copy of the photo page of your passport and a photo of yourself so that we can make your UAL ID card.

You can also book through a UAL Language Centre approved agent in your country. Contact us to find out more.

Application Fees

In addition to tuition, accommodation and transfer fees the following costs may be added to your booking:

- Registration fee (for all bookings) £70
- CAS fee (for Tier 4 Visa applicants only) £21
- Courier fee (if you would like us to send original documents) £35.

Payment

Upon receiving a completed booking form from you, we will contact you with your UAL student ID number which you will need in order to make a payment.

You can pay in three ways:

Online

Online payments are made on the UAL website using a credit or debit card. We will email you instructions for making a payment using your UAL student ID number. This method is instant and you will not need to pay extra bank fees.

Bank Transfer

Payments made via bank transfer must be made directly to:

Account name: University of the Arts London

Account number: 01045822

Sort code: 50 41 06

IBAN: GB73NWBK50410601045822

BIC: NWBKGB2L

Bank and branch: National Westminster Bank plc, Piccadilly and New Bond Street, 63–65 Piccadilly, London, W1J 0AJ

Please ask the bank to use your UAL student ID number as the ‘payment reference’. Please send us any copies of receipts of payment by bank transfer as soon as possible by email.

You must add £20 to each transfer to cover bank charges. Payments must be made in British Pounds (GBP).

Flywire Bank transfer

You can also now pay via Flywire. Flywire allows you to pay securely from any country and any bank. This is the preferred method for both international and sterling payments. Flywire offers multiple payment options, good foreign exchange rates, and ensures that your payment arrives safely and accurately.

Visit arts.ac.uk/languagecentre and follow the links to **Book a Course** to find out more.

Students Under 18

If you are under 18 at the time your course begins, you must submit a completed Parental Consent Form with your booking. This is available on our website in the Book a Course section.

Terms and Conditions 2018

1. Introduction and interpretation

1.1 These Terms and Conditions (“Terms”) apply to the English Language Programmes provided by University of the Arts London (“we” or “UAL”) at its Language Centre. These are not the Terms and Conditions for Languages, Arts and Culture, the Preessional Academic English programme or CELTA courses also offered by the Language Centre, University of the Arts London.

1.2 In these Terms, the following expressions have the following meanings:

“Accommodation” means homestay or house share accommodation provided by Hosts International and arranged via us;

“Accommodation Contract” means the contract between you and Hosts International for the provision of Accommodation;

“Accommodation Fee” means the fee for Accommodation set out in the Booking Form;

“Booking Form” is the online or paper form supplied by us on which you request us to provide you with a place on the Course and, if applicable, Accommodation;

“Brochure” means our brochure for the Course;

“CAS” means the ‘Confirmation of Acceptance of Studies’ that we will issue you with after Confirmation to assist you obtaining a Tier 4 visa if applicable to attend the Course;

“Confirmation” has the meaning given in paragraph 3.1;

“Contract” has the meaning given in paragraph 3.1;

“Course” means the course or courses or Programme set out in the Booking Form or such alternative courses that you and we subsequently agree that you will undertake;

“Event Outside Our Control” means an event or circumstances beyond our reasonable control;

“Fees” means the tuition fees and administration fees payable by you in relation to the Course;

“Hosts International” means the company registered in England and Wales with company registration number 08295026;

“Programme” means, if applicable, the programme of combined Courses set out in the Booking Form;

“Regulations” has the meaning given in paragraph 3.2(b);

“Services” means the teaching services and related teaching materials that we will provide in relation to the Course; and

“Website” means our website at www.arts.ac.uk.

2. About us and how to contact us

We are University of the Arts London, a higher education corporation and exempt charity for the purposes of the Charity Act 1993. Our main place of business is at 272 High Holborn, London, WC1V 7EY.

You can contact us at this address or contact us via the link on the Language Centre section of the website: arts.ac.uk/languagecentre

3. Reservation and confirmation

3.1 When you complete and submit your Booking Form you are making an offer to UAL to purchase the Course referred to in the Booking Form in accordance with these Terms. Your offer is only accepted when we send to you a confirmation email accepting your booking (“Confirmation”), at which point and on which date a contract will come into existence between UAL and you for the supply by UAL to you of the Services (and any related services and/or goods referred to in the Booking Form, apart from the Accommodation which is subject to a separate contract as explained in paragraph 20 (the “Contract”).

3.2 The terms of the Contract are set out in:

(a) these Terms; and

(b) the UAL Rules and Regulations for Students in force from time to time (which can be found on the Website by searching for “student regulations”) (the “Regulations”), these include without limitation the Disciplinary Code for Students.

3.3 The Terms and the Regulations constitute the entire agreement between us and you. You acknowledge that you have not relied on any statement, promise or representation made by us or on our behalf which is not set out in these Terms or the Brochure.

3.4 The Contract will commence on the date of the Confirmation and continue until completion of the Course, unless it is cancelled earlier in accordance with these Terms.

4. Our Services

4.1 We will use reasonable endeavours to ensure that the Services meet the description set out in the Brochure in all material respects.

Terms and Conditions

4.2 We will use reasonable endeavours to comply with the timetable for the delivery of the Services which is specific in the Brochure or otherwise agreed between us. However, you agree that dates and locations for delivery of the Services may be subject to changes from time to time.

4.3 We may make any changes to our Services and/or Course which are necessary to comply with any applicable law or safety requirement, or which do not materially affect the nature or quality of the Services and/or Course, and we shall notify you in any such event.

4.4 We will provide the Services with reasonable care and skill.

4.5 All intellectual property rights (of whatever nature) in, or arising out of or in connection with, the Services (including any training or other materials) shall be owned by us.

5. Your Obligations

5.1 You agree to:

(a) comply with the Regulations;

(b) maintain an immigration status that entitles you to undertake the Course or Programme;

(c) attend a minimum of 80% of classes and be on time;

(d) ensure that you have the level of English specified in the Brochure for the Course, further details of which can be found on the Website by searching for “language centre level”; and

(e) provide the equipment and materials that we advise you on our Website or in the Brochure that you will need in connection with the Course.

(f) be available to study at different times of the day as specified in our timetables.

6. Visas

6.1 You agree that:

(a) you are responsible for obtaining and maintaining any visa you require to undertake the Course;

(b) it is your responsibility to meet the attendance requirements specified as a condition of your visa;

(c) we will report any non-attendance in relation to the Course to UK Visas and Immigration; and

(d) if your attendance is unsatisfactory, we reserve the right to refuse you a CAS in relation to future bookings.

6.2 If you have indicated on your booking form that you require a CAS from us in order to assist you in applying for a Tier 4 (General) student visa from UK Visas and Immigration (“UKVI”) to entitle you to study in the UK, we may start the process of obtaining the CAS from UKVI at any time after receiving your booking form. Unless otherwise specified on our Website for the Course you are applying to, our Fees include the cost which we will incur in obtaining a CAS on your behalf.

7. Your Legal Cancellation Rights

7.1 You have a legal right under the Consumer Contract (Information, Cancellation and Additional Charges) Regulations 2013 to cancel the Contract within 14 days (the “Cancellation Period”) without giving any reason. The Cancellation Period will expire 14 days from the date of our Confirmation. To cancel you must inform us by a clear statement. You may use the model cancellation form on our website at www.arts.ac.uk/study-at-ual/language-centre/language-centre-courses/book-a-course. It is not obligatory for you to use this method. You may also inform us by writing to us at Language Centre, 272 High Holborn, London WC1V 7EY or emailing us at language-centre@arts.ac.uk

7.2 We will not start providing the Services to you during the Cancellation Period unless you expressly request us to do so.

7.3 If you cancel in accordance with paragraph 7.1, we will refund the Fees you have paid within 14 days of the date on which you inform us that you wish to cancel.

However:

(a) if you have expressly requested that we start providing the Services within the Cancellation Period then we will be entitled to charge you a reasonable sum for the Services based on the proportion of the Course you have undertaken and the overall cost of the Course; and

(b) if, at the time you cancel, we have already started the process of obtaining a CAS for you (where applicable) we will be entitled to charge you for the cost which we have incurred in obtaining the CAS (which is currently £21).

7.4 The other paragraphs of these Terms set out your other rights to cancel the Contract or postpone the Course which are in addition to and do not affect your rights under paragraph 7.1.

8. Your other Cancellation rights

8.1 You may cancel the Contract by telling us in writing before the first day of the Course. You may only cancel the Contract in relation to a complete Programme and not in relation to individual Courses on the Programme.

8.2 If you tell us about your cancellation (or curtailment of your booked Programme) not less than 28 days before the first day of the Course we will refund to you the Fees for the cancelled Course, but we shall be entitled to retain from those Fees an administration fee of £200, your registration fee of £70 and the £21 CAS fee (if applicable).

8.3 If you tell us about your cancellation fewer than 28 days before the first day of the Course and the reasons for cancellation are other than those provided in paragraph 8.4 below, or if you do not arrive to take the Course, then you will not receive any refund of the Fees unless we are able to fill your place on the Course, in which case we will refund you the amount you have paid, less an administration fee of £200, your registration fee of £70 and the £21 CAS fee if applicable.

8.4 If you tell us about your cancellation fewer than 28 days before the first day of the Course and where the reason for cancellation is because of a visa refusal, we will refund you the amount you have paid, less an administration fee of £200, your registration fee of £70 and the £21 CAS fee (if applicable). We will only be able to issue this refund upon receipt of a valid visa refusal document issued by UKVI.

8.5 You may cancel the Contract if:

(a) we break the Contract in a material way and do not correct the situation within 14 days of you asking us in writing to do so;

(b) an Event Outside Our Control prevents us from providing the Services when we are supposed to for 2 weeks or more in which case we will refund any Fees that you have paid.

9. Postponement

9.1 You may postpone starting the Course by telling us in writing before it starts. In relation to a Programme, you may only postpone starting the Programme as a whole and you may not postpone starting individual Courses on the Programme.

9.2 If you tell us at least 28 days before the first day of the Course that you wish to postpone we will give you a credit for all Fees and Accommodation Fees which you have paid. That credit will remain valid for 12 months

from the date on which we confirm it to you and can be used to re-book the Course and Accommodation during that period, after which it will expire and no further refunds or credit will be due to you.

9.3 If you tell us fewer than 28 days before the first day of the Course that you wish to postpone starting the Course we will give you a credit as referred to in paragraph 9.2, less an amount equal to four weeks’ Fees, which we will retain to cover our administrative costs arising from your postponement.

9.4 Once you have started a Course or Programme, you cannot postpone any part of your Course or the Programme.

10. Course changes after arrival

10.1 After you have started a Course, you may request to transfer onto an alternative Course at the Language Centre by giving us 28 days’ notice.

10.2 We will allow you to transfer to an alternative Course as long as you meet the requirements of the alternative Course and places are available. We may require you to wait until the start of the next teaching block on the alternative Course before you transfer.

10.3 If, once you have started the Course, we reasonably consider that you do not have the required level of competence in English which was described in the Brochure, we will notify you and you can either:

10.3.1 change to a suitable alternative Course; or

10.3.2 leave the Course, in which case you will not be entitled to any refund or credit in relation to the Fees.

10.4 Transfers between Courses at your request will be subject to you paying a £50 administration fee. Where the Fees for the alternative Course are higher than the Fees for the original Course, you must pay the difference but if they are lower you will not be entitled to any refund or credit.

11. Our cancellation rights

11.1 We may cancel the Contract no later than 21 days before a Course starts if there is low demand for that Course in which case you can either:

(a) transfer onto an available alternative course (and pay any applicable additional fees or receive a partial refund if the fees for the alternative course are less than the Fees you have paid);

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(b) or cancel the Contract and receive a refund of the Fees you have paid.

You acknowledge that if you do not transfer onto an alternative course, it could affect the validity of your visa.

11.2 We may cancel the Contract if an Event Outside Our Control prevents us providing the Services when we are supposed to for four weeks or more or if we lose our right for the purposes of relevant legislation to provide the Services, in which case we will refund any Fees you have paid.

11.3 We may cancel the Contract or suspend you from the Course if:

(a) your attendance falls below 80% at any time during the Course (other than for reasons outside your reasonable control);

(b) you do not pay the Fees when you are supposed to;

(c) your actions are in breach of the UAL rules and regulations for students, including the Disciplinary Code for Students;

(d) it comes to our attention that you do not have an immigration status entitling you to undertake the Course; or

(e) you break the Contract in a material way and, where the situation is capable of being corrected, you do not correct it within 14 days of us asking you in writing to do so.

12. Fees and payment

12.1 The Fees payable are set out in the dates and fees booklet published by us on our Website and must be paid by you within 14 days following our Confirmation and before you start the Course.

12.2 If your participation in the Course requires you to purchase any additional goods from us, then the costs of these additional goods will be set out in your joining instructions.

12.3 All Fees are payable in pounds sterling. You agree to pay to us the Fees when you receive the Confirmation by using one of the following payment methods:

(a) Bank transfer. Please note that all bank charges must be paid by you. We require a copy of the bank transfer details together with the student name and UAL student ID number. Please email us a copy of this as soon as payment is made.

(b) Online. Please follow the instructions that we send you.

(c) Credit card in person at the Language Centre (the cardholder must be present).

12.4 If you do not pay the Fees to us in accordance with the Contract you will not be entitled to start the Course.

12.5 If you miss teaching time because of absence, illness, because you are late starting the Course or because a public holiday falls on a teaching day, you will not be entitled to any reduction in the Fees.

13. Holiday

If you are on a course of more than 12 weeks and want to take a holiday, you can book a 12 week course followed by a two week holiday and then book a separate course after your holiday. In this case you will be offered the discounted rate for the full course weeks you are attending lessons. This is subject to the requirements of your visa status.

14. Insurance

UAL has in place an insurance policy which is currently provided by Endsleigh Insurance Services Ltd, (the Language Centre's insurers) and which covers all students at the Language Centre. This insurance cover is subject to the terms of the policy, and a summary of the policy can be found on the Website by searching for "language centre insurance". The premium for this insurance cover is included in the Fees.

15. Our Liability to You

YOUR ATTENTION IS PARTICULARLY DRAWN TO THIS PARAGRAPH

15.1 If We fail to comply with the Contract, we are responsible for loss or damage you suffer that is a foreseeable result of our breach of the Contract or our negligence, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if they were an obvious consequence of our breach or if they were contemplated by you and us at the time we entered into the Contract.

15.2 We do not exclude or limit in any way our liability for:

(a) death or personal injury caused by our negligence or the negligence of our employees, agents or subcontractors;

(b) fraud or fraudulent misrepresentation;

(c) breach of the terms implied by section 12 of the Sale of Goods Act 1979 and by section 2 of the Supply of Goods and Services Act 1982 (title and quiet possession);

(d) breach of the terms implied by sections 13, 14 and 15 of the Sale of Goods Act 1979 and sections 3, 4 and 5 of the Supply of Goods and Services Act 1982 (description, satisfactory quality, fitness for purpose and samples); and

(e) defective products under the Consumer Protection Act 1987.

15.3 Except as set out in paragraph 15.2 above, in no event shall our liability to you arising out of or in connection with any Contract (whether caused by our negligence or our breach of the Contract) exceed the total amount of the fees which you have paid to us under that Contract.

15.4 This paragraph 15 shall survive termination of the Contract.

16. Data Protection Notice

16.1 We process personal data in accordance with the Data Protection Act 1998. We will process personal data that you provide to us or which we collect about you to deliver the Services to you, for administrative purposes, for equal opportunities monitoring, to enforce our rights in connection with these Terms and to send you information about other products or services offered by us that may be of interest to you.

16.2 You can ask us at any time not to use your personal data for marketing purposes by contacting us at **language-centre@arts.ac.uk**

16.3 You agree that such personal data may include sensitive personal data.

16.4 We may disclose your personal data to:

16.4.1 other institutions for verification of qualifications;

16.4.2 Funding Councils and other statutory bodies for statistical or other purposes;

16.4.3 local and other public authorities for their prescribed purposes including the administration of Council Tax;

16.4.4 third parties with whom you ask us to share your personal data (including future employers);

16.4.5 third parties paying the Fees on your behalf;

16.4.6 our alumni associations;

16.4.7 third parties who provide services to us in connection with the Services, including, without limitation, our staff and external advisors (including agents you have used to book your Course and Accommodation with us);

16.4.8 the Students' Union;

16.4.9 government departments including the UK Home Office; and

16.4.10 other third parties as required by relevant law.

16.5 Some of the personal data we hold about you may be transferred to or held in destinations outside the European Economic Area including to countries or territories that may not provide adequate protection for the personal data. By enrolling you agree to your personal data (including sensitive personal data) being held in or transferred to such destinations.

16.6 Any photograph that you supply to us will be held on our record system and used for identification including to produce your student ID card. By enrolling you give your consent to our use of your photograph in this way.

16.7 If you have any objections to the public display of your personal data in the manner described in clause 16.6 or our use of your photograph, please inform the Language Centre.

16.8 Please inform the Language Centre promptly of any change of address or other personal information you have provided.

17. Data retention

You agree to us retaining your personal data long term in order to provide confirmation and/or evidence of your academic results and qualifications to you or your future employers.

18. Events Outside Our Control

We shall not be responsible for any failure to perform or delay in performing our obligations under the Contract that is due to an Event Outside Our Control. If an Event Outside Our Control takes place which affects our obligations under the Contract then:

(a) we will contact you as soon as reasonably possible to notify you;

(b) our obligations under the Contract will be suspended and our time for performance extended for the duration of the Event Outside Our Control; and

(c) we will restart the Services as soon as possible when the Event Outside Our Control is over.

19. Students under the age of 18

If you are under 18 at the start of the Course, your parent or guardian must sign a parental agreement form. This form can be found on the Website by searching 'book a course'. You will not be able to enrol on the Course if we have not received this form.

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20. Accommodation

20.1 Accommodation is provided by Hosts International and arranged by us on your behalf.

20.2 If in your Booking Form you request Accommodation, this is your request to be provided with Accommodation. This request will not be accepted until we confirm acceptance in writing on behalf of Hosts International at which point the Accommodation Contract will come into effect. All accommodation is subject to availability for the dates you are requesting. The Accommodation Contract is between you and Hosts International.

20.3 Different options for Accommodation are available but if you are under the age of 18 you must select Homestay Accommodation (as described in the Brochure) and live at that Accommodation for the duration of the Course.

20.4 In order to be provided with Accommodation, you must pay the Accommodation Fee and any airport transfer fee set out in the Booking Form at the same time as you pay the Fees.

20.5 It may be possible to extend your period of stay in the Accommodation, subject to Hosts International's agreement and you paying additional accommodation fees.

20.6 You must comply with the reasonable instructions we send to you in relation to moving into and out of the Accommodation (including in relation to the days of the week on which you can arrive and move out).

20.7 You may cancel the Accommodation Contract before the start of the Course by giving us notice in writing. If you give us at least 28 days' notice of cancellation, the Accommodation Fees will be refunded to you in full. If you give less than 28 days' notice, Hosts International will keep an amount equal to one week's Accommodation Fee to cover its administrative costs and we will refund the remaining balance of the Accommodation Fees to you.

20.8 You may cancel the contract with Hosts International after you have moved into the Accommodation by giving us not less than 8 days' notice in writing if you are living in Homestay accommodation or 28 days' written notice if you are living in house share accommodation and, on behalf of Hosts International, we will refund to you a proportionate part of the Accommodation Fees you have paid.

21. Complaints

If you have any complaints about the Services, you can raise these with us in accordance with our complaints procedures, email language-centre@arts.ac.uk for more information.

22. Your rights as a consumer

As a consumer, you have legal rights in relation to the Contract which are not affected by these Terms. Advice about your rights may be available from your local Citizen's Advice Bureau.

23. Other important terms

23.1 We may transfer our rights and obligations under any Contract to another organisation, and we will always notify you in writing if this happens, but this will not affect your rights or our obligations under the Contract.

23.2 The Contract is between you and us. No other person shall have any rights to enforce any of its terms. You may not transfer your place on the Course to any other person.

23.3 Each of the paragraphs of these Terms operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.

23.4 If we fail to insist that you perform any of your obligations under the Contract, or if we do not enforce our rights against you, or if we delay in doing so, that will not mean that we have waived our rights against you and will not mean that you do not have to comply with those obligations. If we do waive a default by you, we will only do so in writing, and that will not mean that we automatically waive any later default by you.

23.5 These Terms and the Contract are governed by English law. You and we both agree to submit to the non-exclusive jurisdiction of the English courts. However, if you are a resident of Northern Ireland you may also bring proceedings in Northern Ireland, and if you are a resident of Scotland, you may also bring proceedings in Scotland.



● Place of interest

≡ Railway Station

⊖ Underground Station

● Parks

Camberwell College of Arts

1 Peckham Road

CCW Progression Centre

2 Wilson Road

Central Saint Martins

3 King's Cross

4 Richbell Place

Chelsea College of Arts

5 John Islip Street

London College of Communication

6 Elephant and Castle

London College of Fashion

7 High Holborn

8 John Prince's Street

9 Lime Grove

10 Golden Lane

11 Curtain Road

12 Mare Street

Wimbledon College of Arts

13 Merton Hall Road

University of the Arts London

7 Language Centre

Language Centre

University of the Arts London
272 High Holborn
London WC1V 7EY
United Kingdom

Telephone: +44 (0)20 7514 2309
Email: language-centre@arts.ac.uk
arts.ac.uk/languagecentre

How to find us

The Language Centre is on the fourth floor
of the University of the Arts London building
at 272 High Holborn, London WC1V 7EY.

The nearest tube is Holborn
(Tube lines: Piccadilly and Central)

